MCHB/DRTE Webcast

Accessing Data from DGIS, Issues with

Budget Data Reporting and Improvements for 2009, and Changes to MCH Training PMs in 2010

March 5, 2009

MADHAVI REDDY: Welcome to this MCH Training webcast. I'm Madhavi Reddy. I'll be the moderator for today's webcast. I'm joined by our two presenters today, E.J. Tom, a business analyst at SAIC and he'll be talking about DGIS, the Discretionary Grant Information System and

I'm joined by Laura Kavanagh, the chief of the MCH Training branch. The two of us will be talking about progress report submissions and also changes in performance measures that will not impact you in fiscal 2009 but coming in fiscal 2010 so you'll want to listen about these updates to the performance measures, the MCH Training performance measures.

Just want to give you a few pieces of information before we start. You are viewing this webcast through mchcom.com. If you have any technical questions while you're viewing this webcast, you can submit questions to the technical support staff at the Center for the Advancement of Distance Education who are helping us to broadcast this webcast today. So please feel free to send them any technical questions as they may occur.

Also during the webcast, as we are going through the presentation, you'll be able to submit questions to our presenters and after each presentation, if we have time I'll ask those questions of the presenters. Otherwise I'll hold the questions until the end of all the presentations because we should have about 15 to 20 minutes at the end of the webcast for questions. So please feel free to submit questions as they come up during the webcast, because I will be asking all of those questions at some point.

Just want to go over the -- briefly the purpose of the webcast today. As I mentioned before, we'll be having presentations on the discretionary grants information system, as well as progress report submissions and how you can submit them. Followed by that we'll have a presentation on performance measures and the changes that will be coming in fiscal year 2010. Just wanted to let you know that in the purpose -- or the email that you received from me regarding the webcast, I mentioned that E.J. would be navigating us through the DGIS website while he was doing his presentation. Unfortunately for technological reasons he won't be able to navigate us through the DGIS website itself but he has prepared slides with great screen shots of the DGIS website so that will enable you to get an idea or get a feel for what the website looks like when you actually visit that website yourself and the URL for the DGIS website is included in the email that I sent you regarding the webcast today.

One more thing. An archive of the webcast will be available within a week's time. We -- Laura will send an email through the listserv to notify you that the webcast archive is available and it will be housed at mchcom.com. So if you want to look at this webcast at another time or you want to encourage others to view the webcast archive when it becomes available, please look for the archive in about a week's time at mchcom.com.

So now it is my pleasure to introduce you to E.J. Tom from SAIC, a business analyst at SAIC and he'll discuss how the Discretionary Grant Information System, DGIS, collects program and performance data for MCH programs such as the MCH Training Program.

These data help MCHB assess the effectiveness of its programs and help project officers monitor the progress made under these grants. As I said, he will be using screen shots to talk about DGIS. At this time I'm going to turn the webcast over to E.J. Tom. Thank you.

E.J. TOM: Thank you, Madhavi. Basically this is going to give you an introduction of the DGIS web reports online system which stores all the data captured within the data entry system when you submit your performance reports.

Next slide, please. I'll start off with an overview of DGIS and the DGIS web reports.

Next slide, please. What is DGIS? It's the Maternal and Child Health Bureau's discretionary system for 900 grantees annually from the grantees. The website was released to the public in April of 2008, which displays the DGIS data electronically on the Internet. The web reports use data submitted in the DGIS data entry system by MCH grantees as part of their performance reports and the third bullet there identifies the web address for you.

Next slide, please. There are four types of reports available in the DGIS remember report system. The first is the financial data where you're able to view budget data for the most recent application year, the second is program data where you're able to view program data for EMSC, Healthy Start, children with special healthcare needs and training data. The third is performance measure where you can review your performance measure data and fourth is the abstract data submitted on form 6 or form 8 for research grants.

Next slide, please. This is a screen capture of the home page for the DGIS web reports website. As far as navigational purposes, you have tabs on the top to go to the home, financial data, performance measures, abstract and you can have a tab to read about DGIS.

Next slide, please. Now we'll go ahead and talk about the financial reports. There are three types of financial reports. The first is budget by source of funding. This is data that was submitted in form 2. You also have budget by class of individuals, which is budget data entered in form 3 and you have budget by category of service, which is budget data entered in form 4.

The next slide, please. This is a screen shot of the financial reports identifying the three reports I just mentioned to you, budget by source, budget by individuals served. Budget by services.

Next slide, please. This is the next screen when you specify which report you wanted to go into and this screen capture is budget by source of funding, which is data for form 2. You're able to search two ways. First is by MCHB program, or by legislative authority. This screen capture indicates for you when you select MCHB program, you have here budget data that is aggregated across the whole program, if not by individual grantee, specifies for you how many grantees are reporting and then each of the individual columns indicate the line items on form two.

Next slide, please. Next slide, please. I'm sorry, one slide back. This is by legislative authority which is your second option for viewing the budget data. When you select legislative authority on the whole results page it shows you the budget breakdowns for each individual legislative authority. Now we'll go on to performance measures. For the performance measures you are able to view the national performance measures and program measures. They are either percentage based or skill based. And you can search by a specific performance measure or by a particular MCHB program.

Next slide, please. This is a performance measure screen shot that indicates for you the option to select by specific performance measure or by program. This screen shot indicates for you when you select by a specific performance measure it lists for you all the performance measures available for you.

If you select a specific performance measure, the next slide will show you, for example, in this we show performance measure 7 this we selected and all the programs listed are all the programs that are reporting on performance measure 7. And the other option that you have is by selecting by MCHB program. So if we selected a particular MCHB program, the next page will show you all the performance measures that that particular MCHB program reports on, in which case you can select a particular performance measure to go to the results page. On each performance measure result page on the very top it will display for you the measure name, measure number, description, type, fiscal year and program name. You also have the ability to view the detail sheet, the data collection form and the program description and also you have a link that will show you other MCHB programs that are reporting on that measure. And this screen capture shows you the very top of the results page. For indicator data on the performance measure results page, all data displayed at the program level. It's not displayed at the grantee level. On each results page you have a bar graph that displays the measure name, fiscal year, number of grantees reporting and the aggregated indicator value. Also along with the bar graph you have a summary table that displays the number of grantees, aggregate educator. Meeting the requirement and not meeting objectives. This is a screen shot of the bar graph and below the bar graph you have the summary table. You have the ability to compare data.

You can compare by another fiscal year as well as comparing with another program. And also if you clicked on the bar graph you can actually view the indicator data by a particular data element. This only applies to scale-based measures. This is a screen shot if you clicked on the original bar graph where it gives you the breakdown by individual data element. And as you can see, you have a bar graph and a summary table. This is a screen shot of comparing with another fiscal year, currently you can only compare 2005 and 2006 at the moment. This screen shot indicates for you how you can compare by program. Again, you have a bar graph and a summary table. The abstract reports. For the abstract reports, you can view all MCH grantees submit an abstract for their grant on form 6 and form 8. You have a simple search, which is by key word and you can search by exact phrase, all the words or any of the words. If you do a simple search by key word for exact phrase the results page will highlight in blue the exact phrase if it's found within the abstract text. And this is a screen capture of the simple search. You also have the ability for an advanced search. Which you also have the ability to search by key word, type of service, location, by HRSA region, state or city. You can also specify a particular time period searching through current grants, or searching for grants abstracts that were submitted within a particular time period. Also you have the ability to go to the MCH library website for abstracts submitted to prior to fiscal year 2005 and search by the grantee name or project director, as well as by division, program, or activity code.

The next screen shot will give you an idea of what that looks like as you can see on the top you have the key word search, you can search by type of service and location. After you've done your search, you'll be displayed with your abstracts that have the matching records based on your criteria. You have the ability to display multiple abstracts that are displayed on that search page. You also have the ability to refine your search even further. And you can select multiple abstracts to display on the abstract detail page by using the multiple abstracts button. The next screen shot will give you an idea of what the annotation page looks like. On the top of the page it shows you what your search criteria, as well as being able to select multiple abstracts to display on the results page. The abstract details page. When you click on a particular abstract, you get a further breakdown of grant information on the top of the page, which it displays for you the MCH program, grant number, grant name, project director and so forth and it also displays the abstract information, goals and objectives. Experience to date. You can also view prior your abstracts that were submitted in DGIS. This is a screen capture of the abstract detail page. This is the top portion of the abstract detail page which gives you a summary of all the grantee information displaying the grantee name, project director information as well as budget data. This is the bottom portion of the abstract details page which shows you the problem description as well as your goals and objectives. Again all this information that appears here is data that was submitted on form 6 or form 8. Program reports. There are five report types for the program data, which you can view for EMSC, Healthy Start, individual serve, form 5 data, children with special healthcare needs and training data. This is a screen capture that is showing you the five reports under program data. Now we'll go into the training reports under program. You have seven report types. You have long term trainees, short term and medium term trainees, faculty and staff, technical assistance and cooperation, continuing education, total number of products and publications and search products and publications. Next screen shot, please. This is a screen shot indicating the seven reports that I identified. The long term training reports, you have several reports under that particular heading. You can search by long term trainees by race, ethnicity, gender and discipline. Also long term training by discipline, by race and ethnicity. Pre-doctoral and postdoctoral by race, ethnicity and gender and financial support.

This is a screen shot indicating those reports that I identified where you can search by long term trainees. This is the long term trainees by race and ethnicity. You are displayed with a pie chart indicating the breakdowns by race and ethnicity. And this is the bottom portion of the results page which indicates for you by long term trainees by ethnicity on the bottom here. This is the long term trainees by gender results page. And this is long term trainees by discipline. And this is a screen shot of long term trainees by discipline and by race and ethnicity. This one is by race and the next screen shot will show you by ethnicity. And this is for predoctoral and postdoctoral by race and ethnicity. The next slide, please. And this is predoctoral and postdoctoral by gender. And this one is for financial support. And this one is by short-term and medium term trainees. This is the results page. Now, the faculty and staff information page, this page functions exactly like the long term trainees where you have multiple reports to break down by race and ethnicity, gender and discipline. I don't have screen shots for those because it's similar to long-term trainees.

Next slide, please. This is a screen shot of the faculty and staff information reports. This is the pie chart graph for the technical assistance collaborations results page and this is the table that goes along with the budget data that appeared in the pie chart. The results page for continuing education. This is a screen shot for the results page for the total number of products and publications, which is the data that is provided in performance measure 62 which indicates for you the books and chapters, journals and so forth. And the search publications. You can search like for the abstract report to search by key word or phrase or advanced search by key word, MCHB program. Grantee name and project director, location and publication year. Screen shot of the simple search for publications. And this is a screen shot of the advanced search for the publications. And this you may call the call Center for any technical issues that you may involve with the DGIS web reports. I would strongly suggest going to the DGIS web reports website to go through all the reports to view the data. And--

MADHAVI REDDI: Thank you, E.J. Thank you very much. I think we have a couple minutes. I don't see any questions that have come in from our participants. I don't know if Laura Kavanagh had any word that she wanted to say in addition about the power and functionality of this DGIS system for our grantees.

LAURA KAVANAGH: I think the data is certainly much more accessible than it's been. We have reports that are accessible on the web. I have heard that several training programs are using this within their training program curriculum assigning students to go to the website to look at both Block Grant data that's available at the state level and also some of the discretionary grant data. As we've gone through the process as a Bureau of updating the performance measures for the entire bureau, we have looked to the training program for some of the lessons learned and some of the reports developed in the DGIS program to inform where we're going as a bureau. For example the products and publications section that E.J. just went over will now become a requirement of all grantees of the Maternal and Child Health Bureau. So shortly on the website you'll be able to do a search of any product that was produced from the 900 grantees that we support in any given year. I think that's a powerful story about the impact that the programs are having in the field. I'll talk a little more about where we're going in revising the performance measures later on in the webcast as well. Do you want me to do the overview or what do you want me to do? I also wanted to take the opportunity to recognize that this is a terrifically exciting time and we're going through a lot of changes here within the health resources and services administration and the Department of Health and Human Services. We've been trying to keep you abreast of all the changes as they are occurring but I wanted to pause for a moment and just let you know what we know to date. We have a new administrator Mary Wakefield from the University of North Dakota. She worked for a policy center at George Mason university. Expertise in rural health. Her training is in nursing. She will begin later this month. I have not seen a firm date yet. On the web I've seen a date of may 10. We haven't heard that officially internally here. I want to wish Dr. Betty Duke, the former administrator well. She'll be moving to a new position at the food Food and Drug Administration. In the meantime until Dr. wakefield comes on board stimulates this month the acting HRSA administrator is Dr. Marcia Brand. The association administrateor. She'll be filling in until we have the permanent HRSA administrator. As you know president Obama nominated Kansas governor Kathleen SEBELIUS for the next Secretary of Health and Human Services. Other exciting changes now under the American recovery and reinvestment act of 2008. The stimulus plan as you might hear it referred to in the popular press, about $59 billion of the recovery act funds are going to be invested in improving Health and Human Services. The investments fall generally within Health and Human Services into four areas. Scientific research and facilities. I'm starting to see announcements from the national institutes of health about how they're going to be allocating some of those funds through the recovery act. Community services and early childhood care and education programs. Community health and Health Information Technology. Here within HRSA as that trickles down from the recovery act to what is occurring more locally for us within the health resources and services administration, there will be a dramatic expansion in the Community Health Centers. President Obama released grant funds to support 126 Community Health Centers across the country. The details of where we are with the recovery funds are available at www.hhs.gov/recovery. We'll send them out in a separate email as well. New websites are emerging very quickly around these efforts. In addition to the expansion of the community health centers you'll see advancements in -- there are likely be to be some secretarial funds through the prevention and wellness and comparative effectiveness research. Those are at an earlier stage of development. Additional funding updates the 2009 budget is about to be -- we hope will be passed shortly. I'll keep you up to date on that. House version has passed but we don't have the final figures. As soon as those are available to us, we'll share that information with you. Also healthcare reform efforts. Today president Obama convened a White House forum on healthcare reform. He spoke at 1:00 eastern this afternoon. The details of the healthcare reform efforts are also available on our brand-new website unveiled just today. That's www.health reform.gov. Much information is being posted very quickly as things are emerging and we'll try to keep you abreast of those efforts as well. The great work that you are all doing in training and efforts around -- that you're accomplishing within each of your grants. I'll turn it over to Madhavi to go back to our more scheduled section of the presentation to talk about your non-competing continuation submissions that are due now. We're getting a lot of questions so we want to cover things.

MADHAVI REDDI: The first half of the presentation, which is going to be on progress report submissions, the two-step process where grantees submit the SF4 face page and the checklist in grants.gov and supplemental information. The second half of the presentation Laura will come back and do a presentation on performance measures and changes that you may expect to see in fiscal year 2010 and we'll wrap up with any questions that you may have for Laura, or myself and also for E.J. on DGIS. I'll start my half of the presentation.

Next slide, please. I'm going to do -- my presentation, this is an overview of what you will expect in the next several slides. I'm going to be talking about the non-compete and continuation. Laura will come back and do a presentation on performance measures and we'll wrap up with some questions from you.

Next slide. On the non-compete and continuation, as I just mentioned I'll be talking about grant.gov. Giving you updates that you may expect to see. Just to remind you as I mentioned before, the two pieces of information from your progress report submission that you submit in grants.gov are the SF424, R & R cover sheet or face page as I may refer to it and also the HHS checklist form 5161. These are the two forms that you will expect to -- you should expect to submit in grants.gov with your progress report submission. I will also mention the electronic handbook, the budget forms and performance measure notes. Those are sections that I will highlight when I get to the electronic handbooks.

Next slide, please. This is a screen shot of the grants.gov website. When you are ready to enter grants.gov to submit your face page and checklist I want to make sure that I turn your attention to the left navigation board in the red box see you under for applicants. Click on apply for grants when you're trying to locate the grant application package that you're interested in. Once you click on apply for grants you'll see the screen shot entitled apply for grants and you should click on step 1 which says download a grant application package. Please make sure that you have downloaded both PureEdge and a compatible version of acrobat Reeder software to be able to download the appropriate grant application package.

Next slide, please. Once you've gone through the download application package screen shot, please enter the funding opportunity number in the appropriate box. You should be able to find this funding opportunity number on the guidance but also in emails that you have received from Laura regarding the progress report submission this year. Once you've located that funding opportunity number, it typically looks like a 5-T-17, the activity code for pediatric dentistry followed by another set of numbers. You can find this opportunity number on the guidance. Once you've put the number in the appropriate box for funding opportunity number click on download package.

Next slide, please. This is a screen shot of the next screen that you should see in grants.gov. It will say selected grant locations for download. Based on the funding opportunity number that you entered, you should see at the bottom of the page the funding opportunity announcement for the grant application that you're interested in. So once you see in this instance it is core leadership education in pediatric dentistry you'll click on downloads in instructions and applications. Click on downloads.

Next slide, please. This screen shot shows you what you will actually be able to click on to download. You'll have two options. You can download the application instructions, which is just actually the guidance for your program, so you can access the guidance here and if you click on download application package, you'll actually get the two forms that I talked about earlier, the SF424 R & R face page and the 5161 checklist.

Next slide, please. As a reminder to everyone on the webcast today, the long-term training programs. I won't go through all the acronyms. You know which program you belong to. The long-term training programs the due date is April 2, 2009. Please remember to complete this as soon as possible because the sooner you submit your face page and checklist in grants.gov and get confirmation that you can move on to EHB the longer you have to submit the supplemental information. So please submit the checklist and face page in grants.gov as soon as possible before the April 2 deadline so you have more time to go into EHB to complete the supplemental information. Short term training programs, the due date in grants.gov is April 7th. There is typically two week interval between submissions in grants.gov and EHB.

Next slide, please. This is a screen shot of what you will see when you click on download application package. What you would do is under mandatory documents, you would want to highlight the two documents that are listed there and move them to mandatory documents for submission. When you do that, you'll be able to open those forms.

Next slide, please. This is a screen shot of the SF424 R & R face page.

Next slide, please. This is a screen shot of the SF424 R & R face page. I think this form is pretty -- is the same as what you would have seen last year during new grantee. This is what you will see when you submit this year for the first time. If there is any question -- if you have any questions about the form, please feel free to contact your project officer to just get clarification on what you need to enter but also guidance on filling out the face page and checklist are in your guidance in the appendix section. Please refer to those appendix nrd to complete the face page.

Next slide, please. This is just a continuation, the bottom portion of the face page. I just wanted to remind you that you want to make sure that there is more than one person authorized from your grant program who is authorized to submit information EHB just in case the project director is away during the time of submission to EHB so that we don't run into any due date issues when you're trying to submit your application, your supplemental information to EHB and a reminder the authorized representative at your academic institution who submits it. If you have any questions about grants.gov submissions there is a grants.gov contact center. I don't think we have that information on our slide. But the information for the contact center is at grants.gov. Please feel free to contact them if you have any questions about grants.gov submissions.

Next slide, please. This is a screen shot of the checklist that you'll see at grants.gov. Just wanted to say in terms of this checklist that I did get a question yesterday from a grantee who thought some of the questions on the checklist seemed premature to answer based on the fact she hasn't submitted the rest of her application to EHB yet. The face page and checklist will be part of your application, please go ahead and fill out the checklist as if you are preparing your entire application at this time. It's a two-step process but all of this information will go into one application that will be submitted to us for review.

Next slide, please. Just a couple more slides. When -- once you get into EHB and looking at the SF424 budget information, I want to briefly go over how to complete the effort because I think we've gotten several questions about how to complete this section, or this information in section B of your budget form. And also I'll just mention entering the number of trainees in section E of the budget form.

Next slide, please. This is a screen shot of section A and B of your budget form. As you can see you can enter personnel information here as well as their effort or time to the grant and their salaries.

I will mention -- let's go on to the next slide, please. Next slide, please. This is -- on -- this was a screen shot of section C, B and E of the budget form. Just want to turn your attention to the bottom of the form where we look at section E which refers to participant training support costs. I think this is pretty much self-explanatory in terms of entering funds requested in each of these sections in terms of tuition, stipend, travel, etc. I just want to turn your attention to the box where it says number of participants trainees. Please fill that box in to let us know how many trainees you are supporting through your grant. How many trainees are being supported under section E of this budget form.

Next slide, please. As I was mentioning in section B of the budget form where we're talking about calculating person months, we have, as you may have seen there are boxes for academic months, calendar months and summer months and based on the amount or the time that you enter into your boxes we can calculate the total amount of person month effort that faculty member or personnel member is supporting -- providing to your grant. Just want to draw you are attention to how to calculate person months accurately. This definition provided by NIH and we use this definition to show grantees how to calculate person months accurately so we can get a better depiction of faculty members' contributions to your grant. To calculate it you multiply the percentage of the effort associated with the project times the number of months of your appointment. Let's say your percent effort is 25%. That would be .25 times the academic mark that you're contributing to the grant, which would be nine month academic appointment. .25 times 9 which gives you 2.25 is your actual person month effort and you would put that in the box under academic months and you would just follow this pattern for calendar months and for summer months and we would come -- determine the total amount of person month effort for the faculty member on the grant. Hopefully it's pretty self-explanatory and you can, you know, you can determine which number to put in which box on the budget form. If you have any questions, please feel free to contact your project officer or contact myself, Madhavi Reddy.

Next slide, please. And one last slide, I just want the remind folks that in terms of performance measures, there is a notes feature to the performance measures form that you submit with your application. If there is anything that you include in your performance measures you feel your project officer or Laura may need to refer to or may need more information about in terms of what you have -- in terms of what you have included in the application, please use the notes feature section so we can read what you've written about your performance measure so that we have a clear understanding and a clear picture of what this data represents for your program and so that if we have any questions we can come back to you at a later date.

Next slide, please. This is just a screen shot of what it looks like when you complete your supplemental information in EHB. It gives you each of the sections that you should be -- that you should be completing and it gives you a status of data of whether it's completed, in progress, not completed. You can also update sections from this page. So this is what it looks like. This is -- this gives you a good idea when you log into EHB to work on your supplemental information, you can see the status of which sections you started, not started, completed, etc. This is what that page looks like.

Next slide, please. As I mentioned, if you have any questions about what you're submitting in grants.gov please go to www.grants.gov and also please contact the grants.gov contact center if you have any questions about what you're submitting through grants.gov. There is a URL for questions about person months and also a calculator that you can use to calculate person months very easily. If you have any questions about submitting supplemental information, EHB, please remember to contact the HRSA call center. We didn't put that up there but it can be reached at 1-877-464-4772 which translates to 1-877-go for HRSA. I know these numbers extremely well.

Next slide, please. I'll now turn the presentation over to Laura Kavanagh to talk about performance measures.

LAURA KAVANAGH: Thank you, Madhavi. Thank you, thank you, thank you to so many of you who participated in reviewing the existing performance measures and developing new measures after the course of many, many months. I think we started this process in April of last year at the training program grantee meeting. Then we had several work groups who examined the performance measures and well and looking at the strategic plan at the same time. We had another round of folks look at the measures and we also posted the version we think is final on the website. I'm pleased to share with you that the LMB package is being submitted I believe either the end of this week or the beginning of next week so all of your hard work will be submitted for final review. What I'm going to do is spend a few minutes going over the changes that we are proposing that can change in the process through OMB still, the Office of management and budget to resubmit a package of performance measures for review and comment and they give us feedback before it becomes the guidancees you'll see in the future. Madhavi mentioned this earlier. What you're reporting on this year is the existing package. You won't see the revised versions of the performance measures until new applications in the summer and fall of this year and your non-compete and continuation in the spring of 2010. 2010. Okay. Starting with family participation, which is performance measure 7, you recommended and we have included in the version that we'll submit to OMB a stronger emphasis on family leadership and also this concept of family is discipline. I do need to put a little bit of a caveat on this performance measure because this is a measure that not only the training program reports on but also many programs, hundreds of them within the Maternal and Child Health Bureau will refine it as well and end up with one common measure. They're taking our recommendations into account as they move forward.

The next slide, please, is around performance measure 8, field leadership. What distinguishes our training program. Our trainees after they complete the program within five years are in a leadership role. Over time we've been hovering around 78% of former trainees have attained a leadership role. Our goal was 80%. We're nearly there. Congratulations, it's just terrific. We included example activities in each of the four categories. In academic, in clinical, in public health practice and then in public policy and advocacy. The feedback from you was you weren't clear who you should be fitting into what category. We've tried to wrap them into the performance measures themselves giving you example and provided a sample survey instrument for you to use to send out to your former trainees that will map to these four areas of the performance measure. It is voluntary. You don't have to use the form but it might be helpful for you to use.

The next performance measure is measure 9 under represented groups. This has been a mess for a while. We left it too vague in the last version. The feedback that we got from you is to really refine it on the issue that is most critical and I think the most difficult to move over time. To focus on underrepresented racial and ethnic groups in this performance measure. That's what we've done. We've redefined that and it will focus on groups defined by the census. Performance measure 11 is around cultural and linguistic competence. We use both terms throughout this measure to basically somewhere the field is currently. That is common terminology. The language also emphasizes and evolving state. It is an involving process. Like the family centered measure, this is an MCHB wide measure so I expect it will be tweaked a bit to make sure it fits different programs as well. Dr. van Dyck, the helped of the Maternal and Child Health Bureau really wants for as many measures as possible for us to be able to report along a tremendous number of the bureau discretionary grants that we can. So if we can have 150 grantees respond to a single performance measure he would prefer that rather than having five different measures.

>> This is collaboration with Title V. Based on your feedback you didn't like the way this was defined previously where you were asked to provide the number of activities in different areas. We've eliminated that. It's asking you to assess on a variety of topic areas do you or not collaborate with your Title V agency in this area. We're trying to get it streamed lined, simple and get tote heart of what we want with this performance measure. The next one is performance measure 62. E.J. referred to all of these performance measures earlier because the information is available on DGIS. This is a form acknowledging what it is. This will be reported on by all bureau grantees in this OMB package we're submitting. We've clarified definitions, deleted items hard to report on. Simplified it, tried to make it clear and provided some examples for you as well. Hopefully that will make it easier to report on as well. Moving onto the two new performance measures you developed, one is around working with Maternal and Child Health populations. I was shocked as we went through this process that we really didn't have consistent data about the number of our former trainees who ended up working with Maternal and Child Health populations once they completed the programs. Some programs were collecting this data, others were not. We wanted to get universal reporting on this issue so we can at least have baseline data and look at it over time. This is a new measure for us and it is looking at data on graduate's work with the Maternal and Child Health population. Every single long term training program we support. A new performance measure that we're referring to as performance measure B for now. It will change over time and get a number. This is engagement in policy activities. The reporting and monitoring workgroup began the work on this measure and it looked very different what they developed. We wanted to capture the emphasis within your program on policy

development. Both because it captures what faculty are contributing beyond their training investment. There have been a much greater impact on the field but your emphasis was your curriculum presenting to trainees about the importance of the policy sphere. So we developed a new measure that includes both aspects of trainees involvement in policy activities and how much that's included in your curriculum as well as faculty involvement in policy activities. That's it for that measure.

Next slide, please. Is medium term training. We had a special meeting around this where we ended up with what is we're questioning additional information for trainings the follow the upper end of medium term training. It is a huge category. It goes from 40 contact hours to 299. We're acknowledging those that you're spending between 150 and 299 contact hours with, you have a relationship with them. You can collect -- most of you are saying you're already collecting data on them that we'd like to report to provide a more robust story about who is being supported by these training programs so it isn't only detailed information about the long term train but these medium term trainings for which you are investing a lot of time andest, we want to capture that data as well. Neck slide is technical assistance and continuing education. We've tried to provide you with a more pick list to choose from the pick list rather than trying to get what we intended there. One of the areas I'm particularly interested in for technical assistance and continuing education, it's a marker for us as a program. Are there emerging areas you find you're getting a lot of technical assistance requests that we need to be aware of? That needs to be informing what we're doing with the Block Grant and the demonstration grants we're supporting as well.

The next slide is the training website. Just to turn your attention there we'll be posting the new performance measures as soon as they are available. The approved version. The website for the review is still available. You can look at them there as well. I sent the URL out a week or two weeks ago. That's available. And thank you again so much for all of your efforts. This has been a real team process. So many of you contributed to improve these performance measures and I really appreciate all the time that you invested in this very important effort for us.

The next slide is just contact information for both Madhavi and myself and I think at this point we'll turn it over to you for any questions that you have from either E.J.'s presentation, Madhavi or mine.

MADHAVI REDDY: Thank you, Laura. As Laura mentioned I'm going to be going through some questions that we received so far. If you have questions and you haven't had a chance to type them in, please do that right now because we have about 30 minutes for questions. So I will start right now. This question I think is for you, Laura. Wendy asks, when can we expect to see the guidance for completing renewals for 2010 through 2015 to be released? I'm assuming grant programs that have a competition in 2010.

>> Program staff will be working on those guidances in the late spring and summer. We announced they'll be announced in the fall, late fall, early winter and then the review would happen in the spring of 2010 with the announcements going out in time for the starts for next year. I don't have any firm dates yet. That'sish,ish the time line.

>> This is just a reminder to myself when I was talking about the number for the HRSA call center I gave you the right number but I didn't have the email address. Someone kindly sent me the email address. It is call center @ HRSA.gov. Callcenter @ HRSA.gov. You can also call them.

>> Okay.

>> The next question is for calculating person months do we need to fill in each box? There is a box for academics, calendar and summer.

>> You pick one.

>> Laura, you pick one of those boxes in order to fill in the total amount of -- total number of person months you're contributing to the grant.

>> I think the only time when two would apply is if you are compensated at a different rate for a nine-month contract and you have a summer month, then you would do the academic year, nine-month year and three-month. You'll either pick one, 12 month, 9 month, your only investment is in the summer months.

>> Thank you for clarifying, Laura. Let's see, next question. Can one trainee be considered for more than one leadership category on performance measure number 8? I guess you have different elements that you can choose from, academic, clinical, policy, public health. Can one trainee or graduate five years down the road come back when they fill out?

>> Those are not mutually exclusive. You can report them in both of those categories. It is just asking you and it will calculate for you the percentage total but yes, you can report in more than one category. I thought you were asking about long term versus medium term. Yes, you can.

>> Great. On performance measure number 59 there is an element for service. The question is are you referring to only clinical services? What about programs that do not participate in clinical services? How can those be interpreted?

>> Performance measure 59 is your collaboration with Title V agencies. I don't have it in front of me, unfortunately, I apologize. I can -- I'll follow up with you via email. Make sure you send your name to Madhovi and I'll follow up with you via email. My recollection is that you can include other services, not strictly clinical services. When I have it in front of me, I'll follow up. I apologize I don't have it in front of me.

>> Let's see, this question, can we expect another cut to our budget for 2009-2010?

>> The best information I can give you about the 2009 budget is the cuts that resustained last year are permanent. That wasn't a one-time cut. For example when I was given in my preliminary budget for 2009 it started with all the cuts gone from last year. We know that. What we don't know yet is the 2009 budget, what is likely to occur. From the house version of the 2009 budget it looks like it's level funded. However, there are certain changes that occurred in HRSA structure, like more details than you want to know. I expect that we'll have a small cut for the 2009 budget as well, in addition to what occurred last year. That is the best information that I have right now. That can change but that's the best information that I have right now.

>> Next question. Will the new form PM number 62 products and publications, will that replace form 7 for publications or will some grantees still have to use both?

>> My understanding PM7 is the one that asks them to summarize. For training grants because they're doing the detail in 59 that will be excluded. We've asked for that. It was a duplication of effort for training grants.

>> It was. I would have to check.

>> We'll double-check. Our understanding is that you won't have to report that twice. You'll get a summary for the form on product and publications and you won't have to duplicate that effort. It will pull it for you. Good question. We asked that very question.

>> Next question. What type of information will be collected on the upper meeting term training? The same information as long term trainees or a shortened version of that?

>> So the question was about for upper -- medium term trainees from 150 to 299? The additional information, before all we were asking you to report is the number of medium term trainees and give a list of the types of disciplines you were supporting. Now we'll be asking for race/ethnicity data for those trainees and still the number total and disciplines. You'll be reporting more detail information about disciplines. It is not as much detail as we're asking for the long-term trainees but more than we were asking you before and more that we'll continue to ask you for for the medium-term trainings from 40 hours to 149 hours.

>> Okay. Let's see. This question says we were told by our HRSA grant management specialist for our grant that we should use the pre-cut level rather than the cut levels. This is confusing. Please clarify.

>> Because we don't have firm figures for you, the instructions which we wrote in the summer of 2008, I think, the instructions say just use -- they refer you to a certain line in your notice of grant award as the constant amount that you can apply for. You can apply for that amount, that's fine. But when we write the notice of grant award it will be for the amount that we have available. There might be a difference between what you're requesting and what we finally fund you at. Because I can't give you the exact amount yet you're going to have to do your best job to put in either the amount that you were funded at last year or grants management is counseling you to fill in what was in your notice of grant award that's fine. But that's not -- just because you request that amount doesn't mean that magically makes the funding available for us to provide that amount of funding.

So I would recommend you get as close to what is going to be reality as you can. That means you start with the cuts from last year because we know those are firm and we think there will be additional cuts on top of those that will be small cuts, but you need to use your best judgment if you need to have a conversation with your project officer as well, please do. That's why grants management is counseling you on that because that's the number they have available in the notice of grant award.

>> At this time it doesn't appear that we have any further questions. I say that and a question has popped up so let's see here. The question is do we have any new performance measures that relate specifically to the Combating Autism Act?

>> As of right now in this package that is going forward to -- we've been working on it since April of last year does not include any specific Combating Autism Act performance measures for those programs moved into the Combating Autism Act. Those two programs are the leadership education in neurodevelopmental disabilities and the pediatric program. Where we are in the process, the national program evaluation insight solutions, the contractor is developing performance measures with you as we speak. As those are developed, what will happen is we'll implement those as a program-specific performance measure so they won't have to go through the whole OMB package approval process and we'll agree to them when we agree to what they should be. In the program and what makes sense for you as a grantees as well. So with what you are going to be reporting in for your non-competing continuation that you're working on right now there aren't any autism specific performance measures.

>> Next question. They require written -- will individual medium-term trainees be identified by name in the future?

>> No, we never ask you to report the names of medium-term trainees. We'll only be asking you aggregate number, race/ethnicity in aggregate and then by discipline.

>> Okay. Next question. To be considered a former trainee must a person be exactly five years graduated from the program, five or more years after the program or less than five years after the program?

>> Our definition of a former trainee for the purposes of the performance measure on leadership development is you want to look at a slice in time of trainees that completed the program five years from the time you are reporting. So for right now in 2009, you're going to be reporting on trainees who completed your program in 2004. If you are on a nine-month cycle where they graduate or complete the program in the spring of 2009, they would have completed in the spring of 2004. That cohort. You're looking at that one cohort that you are reporting for that performance measure. You aren't looking at every group for the last five years, you're only looking at that moment in time. Those who completed in 2004. For those programs that are newly funded who haven't been funded for five years, you won't be able to report on that until you've had a cohort of trainees that completed five years ago.

>> If there are any further questions, please feel free to submit them. I'll wait a minute or two to see if any more questions come in, otherwise we'll wrap up this webcast. Since we don't have any further questions, are there any parting comments that either E.J. or Laura would like to share with our audience?

>> I would like to mention one thing about the nearest data that we update manually. We'll be getting the data from AUCD on March 13th. So after March 13th obviously we'll be able to start uploading that data. I wanted to mention that. I have an idea -- [inaudible]

>> Great.

>> We have a question that has come in. Let's see. This question MCHB provides support for web technology. Is there support for programs to use this webinar technology?

>> Right now we use -- the mchcom.com with the Center for the advancement of distance education at the University of Illinois-Chicago. We don't have grants to pay for you to use a webinar format but you can contract directly with them. To further -- if I'm understanding your question completely, we do fund the University of Florida to provide technical assistance in helping you design websites, to use a content management system. Those sorts of things where they assist you in using technologies but it is not paying for a webcast for you if I'm understanding the question correctly.

>> Thank you. So Laura, do you have any parting comments that you have for the audience?

>> No, thank you so much for joining us. This is a terrifically exciting time to be working in federal government. The first time personally that I've been through the whole process of a change in administration. And to see the exciting work that is coming out is wonderful. And it makes me very hopeful for changes that will be occurring. I do think sort of tempering that a bit. I think we're in for some really tough economic times. I think that we're going to see stable funding overall for the training program. We were happy to see in 2009 overall for the Maternal and Child Health funding generally that we saw stable funding or some increases for some categorical programs, which was a pleasant surprise. I think we were expecting to see greater cuts, so I think that's a very good sign. But I know as stable funding means cuts over time for you. Work with us to do the best to make sure that our expectations, given the resources we're providing you, are in sync. I think that's an important partnership and communication we need to continue back and forth. Thank you.

MADHAVI REDDY: Thank you, Laura. Just a reminder, please fill out the evaluation form that will automatically be displayed in a separate window at the end of the webcast. This information will help us serve you better on future webcasts so we know the types of information you would like to see and how we could better produce these webcasts in the future. Also like to mention that an archive of this webcast will be available in about a week's time at www.mchcom.com, as you can see on the last slide there. Laura will also send out an email on the listserv to let you know that the archive is available at mchcom.com.

>> In particular if you're a new grantee I hope this webcast was helpful for you to clarify some questions you might have. If you have suggestions for other ways, either conference calls or other methods that we should be using to go over grant requirements, please give us that feedback in the evaluation for the webcast as well. We're looking for new ways to reach out to you. The webcast is one method but there are many others available if you would prefer another method.

>> Okay. On that note I would like to thank E.J. Tom from SAIC for presenting on the discretionary grant system and staying around to answer questions that came up after his presentation. I would also like to thank Laura Kavanagh for being here with us today to give us a HRSA update which is very timely and important for you to know that information and also to talk about performance measures. I would like to say that we will see you soon in the future. We have two MCH Training webcasts scheduled for the next contract year which starts may 1st. So you'll soon start to see emails from us announcing new MCH Training webcasts. On behalf of E.J. and Laura I would like to thank you for participating in this webcast and we'll see you next time. Take care, bye.

>> Bye-bye.